

Working Plan for the International STEPS-network

during the first year (September 2002 – August 2003)

The Activity Plan is divided in the following categories:

Conferences and Meetings

Documentation and Reports

Communication

	CONFERENCES AND MEETINGS
Month	Activity
Sept./First half of Oct.	Organisation of the 2nd. International Conference in Rotterdam <ul style="list-style-type: none"> - Preparation of the Discussions, Contributions, Questions; Edition of Discussion Paper - Rooms, Flights, Programme, Invitation Most will be managed via Hamburg, but one visit in Rotterdam will be necessary.
Beginning of Oct.	T-Group Meeting with People with Learning Disabilities in Hamburg (in preparation of the 2nd. International Conference)
15 th – 17 th of November	2nd. International Conference in Rotterdam „Reasons for Discrimination of People with learning Disabilities”
Second half of Nov.	T-Group-Meeting with People with Learning Disabilities in Hamburg: Evaluation of the 2nd. International Conference
First half of Dec.	T-Group-Meeting with professionals in the field of social services in Hamburg: Evaluation of the 2nd. International Conference
Jan. – First half of March	Organisation of the 3rd. International Conference „Structures towards emancipation, participation and solidarity: organisation development“ in Lidingö
First half of February	T-Group Meeting with People with Learning Disabilities (in preparation of the 3rd. International Conference) in Hamburg
15 th - 18 th of May	3rd. International Conference „Structures towards emancipation, participation and solidarity: organisation development“ in Lidingö
	T-Group-Meeting with people with learning disabilities in Hamburg: Evaluation of the 3rd. International Conference
	T-Group-Meeting with professionals in the field of social services in Hamburg: Evaluation of the 3rd. International Conference
Start in Summer 2003	Organisation of the 4th. International Conference „Structures towards emancipation, participation and solidarity: legal conditions“ in Barcelona

	DOCUMENTATION and REPORTS
Month	Activity
Oct. – Feb. 2003	Writing and Edition of the Documentation of the 2nd. Conference: „Reasons for Discrimination “
Nov./Dec.	Coordination and Edition of the „ Set of Crucial Data “ about the Social Services in the five Countries
Jan./Feb.	Writing and Edition of the „ trans-national glossary on learning disabilities, services and structures “
April – July	Writing and Edition of the Documentation of the 3rd. Conference „Structures towards emancipation, participation and solidarity: organisation development“
Mai – June	First Report for the European Commission

	COMMUNICATION
Month	Activity
Currently	Coordination of the Communication on the Trans-national Level of the Project (Newsletter, Internet, Email)
Currently	Public Relation (Main Target groups in the second phase besides the project partners and the European Commission: other institutions, administrations, Self Advocacy Groups, associations and projects in the field of social services, specialist publications)